

YOUTH DEVELOPMENT PRACTITIONER

RELATED INSTRUCTION OUTLINE

The related instruction outlines the courses that provide the technical ability that supplements the on-the-job training. It is through the combination of both the on-the-job training and the related technical instruction that the apprentice can reach the skilled level of the occupation. Under a registered apprenticeship, 144 hours of related instruction each year of the apprenticeship is recommended. The following is the suggested course curriculum during the term of apprenticeship.

<u>Core Skills</u>	<u>Approx. Hours.</u>
1. Speech Communication	6
2. Facilitation	8
3. Group Work, Group Dynamics	16
4. Motivational Skills	6
5. Youth and Adolescent Growth and Development	26
6. Youth and Adolescent Counseling	16
7. Sociology	6
8. Adolescent Psychology	8
9. Role of the Family	5
10. Multi-Culturalism and Diversity Training	20
11. Health Promotion / Drug and Alcohol Abuse Prevention	6
12. Youth with Special Needs	8
13. Life Skills	4
14. Service Learning	4
15. Cooperative Learning	4
16. Conflict Resolution/Violence Prevention	12
1. Behavior Management (Stress/Anger Management)	8
2. Training Materials Development	10
3. Writing	6
4. Knowledge and Interpretation of Assessment Tests	4
5. Community Advocacy Skills	7
6. Conducts and Ethics	4
7. Grief Counseling	8
8. Training on assisting people with Disabilities	6
9. Knowledge of the Youth Legal System	5
10. Problem Solving	10
11. Education and Training	5
12. Modeling Behavior	3
<u>Workforce Development Skills</u>	
17. Job Search Skills	6
18. Job Preparation Skills	2
19. Career Readiness Training	3

20.	Career Development Process	2
21.	Labor Market Information	2
22.	Vocational/Career/Educational Testing	4
23.	Career Development Plans	3
24.	Job Development	2
25.	Employer Relations	3
26.	Resource Mapping	4
27.	Monitoring / Supervision	16
28.	History and Structure of Workforce Development System	5
29.	Knowledge of Learning Styles	7
30.	Confidentiality (Knowledge of Federal, State, Local confidentiality and referral protocols)	4
31.	Outreach	6
32.	Marketing	8
33.	<u>Administrative Skills</u>	
1.	Basic Computer Skills	9
2.	Maintenance of Youth Case Records	3
3.	Case Management	6
4.	Data Management Skills	4
34.	Time Management Strategies	3
35.	Teamwork Skills	6
36.	Creating Factual Base and Documenting Results	4

TOTAL HOURS 343