

# Data Validation (DV) Module 3 Web Release 1.0.0

## RELEASE NOTES

Release Date: November 2009

### SUMMARY

Data Validation (DV) Module 3 Web Software Release 1.0.0 has been installed on your system. This release contains the following web-based functionality:

- Content Management for Module 3 Federal Template
- Content Management for Module 3 State Handbooks
- Certification of State Content

The above report and data entry modules have been implemented as follows:

### Federal Template Features

Feature Type	Description
New Requirement	Converts two MS Access databases into a single web-based Content Management System for Module 3 State Handbooks
New Requirement	Implements a security module that allows National Office, Regional Office and State users to use a single centralized system to view and publish content for Module 3 State Handbooks.
New Requirement	<b>National Office User Steps Form</b> <ul style="list-style-type: none"><li>• The system displays a list of all existing Steps.</li><li>• The system allows the user to:<ul style="list-style-type: none"><li>• add a new Step;</li><li>• select an existing Step;</li><li>• edit the selected Step;</li><li>• delete the selected Step; and</li><li>• view related Sub-steps.</li></ul></li></ul>
New Requirement	<b>National Office User Sub-steps Form</b> <ul style="list-style-type: none"><li>• The system displays a list of all Sub-steps related to a previously selected Step.</li><li>• The system allows the user to:<ul style="list-style-type: none"><li>• add a new Sub-step</li><li>• select an existing Sub-step;</li><li>• edit the selected Sub-step;</li><li>• delete the selected Sub-step; and</li><li>• view related Rules.</li></ul></li></ul>
New Requirement	<b>National Office User Rules Form</b> <ul style="list-style-type: none"><li>• The system displays a list of all Rules related to a previously selected Sub-step.</li><li>• The system allows the user to:<ul style="list-style-type: none"><li>• add a new Rule;</li><li>• select an existing Rule;</li><li>• edit the selected Rule; and</li><li>• delete the selected Rule.</li></ul></li></ul>

**Note: Use Internet Explorer 6.0 and Adobe Acrobat 5.0 or later for best performance.**

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Feature Type	Description
New Requirement	<p><b>Publish National Template Form</b></p> <ul style="list-style-type: none"> <li>• The system displays all Steps, Sub-steps and Rules currently in the system.</li> <li>• The system displays changes made to the template since the last time it was published, including a list of elements that are marked for deletion.</li> <li>• The system allows the user to:               <ul style="list-style-type: none"> <li>• publish new template display the publication date on the state system; and</li> <li>• document the reason for publishing a new version of the National template.</li> </ul> </li> <li>• The system notifies the user whether the data was successfully published, and when it was published.</li> </ul>

### Federal State Handbook Features

Feature Type	Description
New Requirement	<p><b>State User Sub-step Form</b></p> <ul style="list-style-type: none"> <li>• The system allows the user to:               <ul style="list-style-type: none"> <li>• select a Sub-step within a Step;</li> <li>• edit comments related to the selected Sub-step;</li> <li>• add Documents to any of the Rules within the selected Sub-Step;</li> <li>• edit Documents from any of the Rules within the selected Sub-Step; and</li> <li>• delete Documents from any of the Rules within the selected Sub-Step.</li> </ul> </li> </ul>
New Requirement	<p><b>Publish State Data Form</b></p> <ul style="list-style-type: none"> <li>• The system displays the current published Steps, Sub-steps, Rules, Comments and Documents in the system.</li> <li>• The system displays changes made since the previous publication.</li> <li>• The system allows the user to:               <ul style="list-style-type: none"> <li>• publish their state-specific data; and</li> <li>• document the reason for publishing a new version of the state handbook.</li> </ul> </li> </ul> <p>The system notifies the user whether the data was successfully published, and when it was published.</p>
New Requirement	<p><b>Certify State Review Form</b></p> <ul style="list-style-type: none"> <li>• The system provides the user with a form where they can certify every year (between April 10 to June 10) that they have reviewed the current published data.</li> <li>• The system requires the user to provide comments with their certification.</li> </ul>

### Reporting Features

Feature Type	Description
New Requirement	<p><b>Publication Log</b></p> <ul style="list-style-type: none"> <li>• The system maintains a log of all publications.</li> <li>• The system filters the data on the log based on the user's security permissions:               <ul style="list-style-type: none"> <li>• National and Regional Office users can review the complete log; and</li> <li>• State users can review all entries related to their state.</li> </ul> </li> <li>• The system allows the user to:               <ul style="list-style-type: none"> <li>• filter the publication log by Region or State;</li> <li>• view a list of the most current publication for each state</li> <li>• select any of the publications displayed in the log and view it as PDF file</li> </ul> </li> </ul>

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New Requirement	<b>Certification Log</b> <ul style="list-style-type: none"><li>• The system maintains a log of all data certifications.</li><li>• The system filters the data on the log based on the user's security permissions:<ul style="list-style-type: none"><li>• National Office users can review the complete log;</li><li>• Regional Office users can review all entries related to a region or state; and</li><li>• State users can review all entries related to their state.</li></ul></li><li>• The system allows the user to:<ul style="list-style-type: none"><li>• filter the certification log by Region or State; and</li><li>• filter the certification log by year.</li></ul></li></ul>

### Menu Options

Feature Type	Description
State UI Menu	<ul style="list-style-type: none"><li>• The Menu Option for Data Validation was changed from "Main Login" to "Validation Software"</li><li>• The Internet Link to the new Module 3 Application running on the external National Office server was added.</li><li>• The Internet link to the Module 3 Release Notes was added.</li></ul>
National UI Menu	<ul style="list-style-type: none"><li>• The Internet Link to the new Module 3 Application running on the external National Office server was added.</li></ul>

### 1. Known Issues

- When loading the Preview/Publish screen, the user might get an error message from Internet Explorer (IE) telling the user that a script is making IE to run slow and asking the user if it wants to abort the process. The user should click "No", so that the script finishes loading the page. This occurs when the script exceeds the maximum number of actions allowed by IE. This error doesn't affect the data.
- On the Preview/Publish screen there are instances where text is erroneously identified as modified. This does not affect the publication and will be corrected in the next version.

### 2. Installation and Setup

The software has been installed on your web system and can be accessed from the Web National and State Applications Menu Page. See *Menu Access* for details. An Internet browser and PDF reader are required to use the software. The software was designed and tested to be used with Internet Explorer 6.0 and Adobe Acrobat 5.0 or later versions.

### 3. Menu Access

DV Module 3 Web applications can be accessed from the National and State Web Applications Menu Page. The web applications in this release are available under the following menu options:

Applications Menu  
  DV (Data Validation)  
    Module 3  
      Benefits  
      Tax

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**4. Troubleshooting Information**

N/A

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